Project Concept Paper

The concept paper should be a single-spaced document describing the project concisely and completely. Use the following overall format. The concept paper cannot exceed 1000 words.

1. **PI:** Indicate the name of the PI and key investigators if they are identified (principal and co-investigators) and their primary academic unit. Also, indicate what unit will serve as the administrative and financial home for the proposed program or activity. In Mcubed, it is not necessary to have all collaborators lined up in advance. The project, if approved, will be posted and Mcubed and HSC will help you find collaborators.

2. **Abstract:** Include an abstract of the proposed research that clearly describes the distinctive aspects of the work to be undertaken, the expected impact, and the long-term plan for sustainability.

3. **Concept**
   - **Significance and Aims:** Explain 1) importance of the problem, 2) state of existing knowledge, 3) rationale for the proposed research, 4) aims of the project, 5) potential contributions of the proposed research to the scientific field(s) and public health.
   - **Innovation and Impact:** Explain how the interdisciplinary team approach challenges and seeks to produce sustainable changes in population health, patient health, or cost outcomes as compared to a more traditional model of care. Describe how the results will impact patients and/or health care costs in the future.
   - **Approach:** Include an overview of the experimental design (e.g., use of control groups, subject selection/recruitment procedures), data collection/data analysis methods, and the kind of measures and metrics of success to be used.
   - **Dissemination of Results and Future Plans:** Describe how the research results will be used as the basis for future funding.

4. **References:** Not included in the word limit. Use one of the standard citation formats.

5. **Regulatory Approval:** Not included in the word limit. If your application is approved for funding, it must receive the appropriate IRB approval before funds are released. From the time you are notified of your award, you will have two months to submit your protocol to the IRB and up to six months to obtain approval. If approval is not obtained within this timeframe, the funder reserves the right to deny funding. More information on the IRB process can be found at the UM IRB website: [http://research-compliance.umich.edu/irb-health-sciences-and-behavioral-sciences-hsbs](http://research-compliance.umich.edu/irb-health-sciences-and-behavioral-sciences-hsbs).

6. **Biographical Sketch:** Not included in the word limit. Include short biographies for the PI and potential cube collaborators (if any are identified at this point).
7. **Budget and Justification:** *Not included in the word limit.* Provide an anticipated budget. Up to $60,000 in direct costs; all items must be fully justified. There are no indirect costs allocated to these projects.